



# Enrollment Agreement

# Massage Therapy

**Salt Lake City** 25 South 300 East • Salt Lake City, UT 84111 • 801-521-3330 • Fax 801-521-3339 • 800-617-3302 • www.ucmt.com  
**Utah Valley** 135 S. State Street, Ste. 12 • Lindon, UT 84042 • 801-796-0300 • Fax 801-796-0309 • 888-496-0300 • www.ucmt.com  
**Las Vegas** 2381 E. Windmill Ln., Ste. 14 • Las Vegas, NV 89123 • 702-456-HEAL • Fax 702-456-9910 • 800-750-HEAL • www.nevadasmt.com  
**Tempe** 1409 W. Southern Ave., Ste. 6 • Tempe, AZ 85282 • 480-983-2222 • Fax 480-784-9477 • 877-969-BODY • www.arizonasmt.com  
**Phoenix** 9201 N. 29th Ave., Ste. 35 • Phoenix, AZ 85051 • 602-331-HEAL • Fax 602-331-4120 • 866-331-HEAL • www.arizonasmt.com  
**Westminster** 8991 Harlan St. Suite B • Westminster, CO 80031 • 303-426-JOB1 • Fax 303-426-6611 • 866-302-JOB1 • www.denversmt.com  
**Aurora** 14107 E. Exposition Avenue • Aurora, CO 80012 • 303-366-HEAL • Toll Free 888-869-HEAL • Fax 303-366-5515 • www.denversmt.com

## STUDENT INFORMATION

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HM PHONE \_\_\_\_\_ WK PHONE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_ CELL PHONE \_\_\_\_\_

SS# \_\_\_\_\_ D.O.B. \_\_\_\_\_ CLASS ASSIGNMENT \_\_\_\_\_

NAME OF HIGH SCHOOL ATTENDED \_\_\_\_\_

GRADUATION DATE \_\_\_\_\_ NAME USED WHILE ATTENDING \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_

By signing below, student hereby authorizes the institution named above to release their academic transcripts to the UCMT Family of Schools.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

**PROGRAM INFORMATION** (see page 3 for scheduling information)  
 Professional Massage Therapy Program  
 51 Quarter credit hours, 815.5 clock hours, \_\_\_\_\_ Weeks  
 Program Start Date: \_\_\_\_\_  
 Expected Graduation Date: \_\_\_\_\_

**PAYMENT TERMS & CONDITIONS**  
 A \$100 registration fee is hereby submitted with this Enrollment Agreement

Amount Received: \_\_\_\_\_ Receipt Number: \_\_\_\_\_

Registration Fee	\$100.00
Lab Fee	\$90.00
Tuition	\$11,095.06

- Includes the following:
- Massage Table & Bolster
  - Books & Manuals
  - Required Professional Attire
  - Soothing Touch Crème Kit
  - Facial Kit

**Total** **\$11,285.06**

**PAYMENT DATES:**

The total amount of tuition, massage table, manuals, books, clinic uniform, massage cream and lab fees are due and payable no later than the first day of class. Students may arrange payment schedules for these amounts through the Financial Aid and/or Accounting Departments.

**METHOD OF PAYMENT:**

Cash  Financial Aid  Other

**SCHOOL & STUDENT AGREEMENTS:**

1. Instructors: The UCMT Family of Schools agrees to provide the program/course of instruction indicated on the first page of this Enrollment Agreement, using such facilities, instructional methods, and equipment as the school shall deem proper. The UCMT Family of Schools has described, in writing, in the school catalog/handbook, the prerequisites and requirements for successfully completing the program.
2. Graduation: The student agrees to abide by the UCMT Family of Schools' regulations, policies, and procedures during the period of attendance and understands that excessive absences, failing grades, or unsatisfactory conduct can result in disciplinary actions and possible dismissal or suspension. To become eligible for graduation and receive a diploma, the student must have met all class work (including Student Clinic Internship) requirements and satisfied all financial and other obligations to the UCMT Family of Schools.
3. Placement: The UCMT Family of Schools provides employment assistance upon graduation without additional cost. The student is advised that employment assistance is not given as an inducement to enroll and no guarantee of placement or employment is made. Additionally, relocation may be required to obtain suitable employment.

**CANCELLATION POLICY**

1. If an applicant is not accepted for enrollment by the UCMT Family of Schools, all monies paid will be refunded.
2. Applicants who cancel their application within three (3) business days after signing an Enrollment Agreement and prior to beginning classes will receive a refund of all monies paid to the UCMT Family of Schools, including the registration fee.
3. Applicants who cancel after three (3) business days of the signing date of the Enrollment Agreement but prior to beginning classes will be refunded all monies paid to the UCMT Family of Schools less the registration fee.
4. Applicants who have not visited the School may cancel their applications within three (3) business days after the regularly scheduled first day of class or their first visit to the school, whichever occurs first, and receive a refund of all monies paid to UCMT Family of Schools, including the registration fee.

**REFUND POLICY**

The school applies its institutional refund policy to all students, whether or not they received federal financial aid.

Withdrawal before the seventh calendar day of the student's first quarter results in no tuition charges. However, the student is obligated for the costs of any books, manuals, supplies, and equipment received and not returned within 20 days following the date the student withdrew. No federal financial aid can be used to cover these charges. The student is considered a "cancel" instead of a "withdrawal."

First week of the program and financial obligation:

- Tuition charges withheld will not exceed 10 percent (10%) of the stated tuition up to a maximum of \$500.

After first week through fifty percent (50%) of the program and financial obligation:

- The charges retained will not exceed a pro rata portion of the tuition for the training period completed, plus ten percent (10%) of the unearned tuition for the period of training that was not completed.
- After fifty percent (50%) of the period of training and financial

obligation UCMT Family of Schools will retain the full amount of tuition.

All refunds (except Colorado) are based on tuition charges for the program. Attending one day of any given week will result in a charge for the entire week.

**Refund Policy addition:****Colorado**

A student who withdraws from DSMT must meet different guidelines than those required from other schools within the Utah College of Massage Therapy Family of Schools. A DSMT withdrawn student, under Colorado State Law, must have both state AND federal calculations performed - the calculation benefiting the student most is used. The Colorado in-state refund calculation is as follows:

- If a student withdraws within the first 10% of the program, the student is entitled to a refund of 90% (less administrative cost of \$100.00)
- If a student withdraws after 10% of the program but within the first 25% of the program, the student is entitled to a refund of 75% (less administrative cost of \$100.00)
- If a student withdraws after 25% of the program but within the first 50% of the program, the student is entitled to a refund of 50% (less administrative cost of \$100.00)
- If a student withdraws after 50% of the program but within the first 75% of the program, the student is entitled to a refund of 25% (less administrative cost of \$100.00)
- After 75% of the program is complete, the student is granted no refund
- If education services are discontinued by the school, the student is entitled to a full refund, except if the school ceases operation.
- UCMT maintains detailed attendance records. Full time students are given 10 class days before the determination date and withdrawal process begins. Part time students are given 15 class days before the determination date and withdrawal process begins.
- All refunds will be processed within 30 days of the date of determination using the last date of attendance for the withdrawal calculation.
- Credit given for prior training will not effect the withdrawal calculation for the student is not charged for the class.
- Refund calculations are processed based on time attended
- Full refunds are given to any students that are affected by any class postponement.
- In-House Loans are available for those who qualify at a 9% interest rate during school and an 18% interest rate beginning 30 days after scheduled graduation. The payments begin 30 days after scheduled graduation and are paid in monthly installments until paid in full.

Approved and regulated by the Colorado Department of Higher Education, Division of Private Occupational Schools:

Complaints may be filed with the Division of Private Occupational Schools and there is a two-year limitation on the Division taking action.

Division of Higher Education  
Division of Private Occupational Schools  
1380 Lawrence Street, Suite 1200  
Denver, Colorado 80204-2059

**Nevada**

Under Nevada State Law and pursuant to NRS 394.449, students who: cancel, withdraw, or who are terminated from NSMT will be subject to the following institutional refund policy.

- If UCMT Family of Schools has substantially failed to furnish the

training agreed upon in the student enrollment agreement, UCMT Family of Schools will refund to a student all money they have paid to UCMT Family of Schools. If the payments have been made in the form of Title IV funds or agency money, UCMT Family of Schools will return all funds back to the respective agencies from which they came.

- If a student cancels his/her enrollment prior to the start of the program, UCMT Family of Schools will refund all money paid by the student, minus ten percent (10%) of the stated tuition in the enrollment agreement or \$100, whichever is less.
- If a student withdraws or is terminated after the start of the training program but prior to completing more than sixty percent (60%), UCMT Family of Schools will retain a pro rata amount of the tuition that is stated in the students enrollment agreement, plus ten percent (10%) of the tuition or \$100, whichever is less.
- If a student is withdrawn or terminated after completing more than sixty percent (60%) of the program, UCMT Family of Schools will retain the full amount of the tuition agreed upon in the enrollment agreement.

If it is determined that a refund is due, UCMT Family of Schools will pay that refund to the student or agency within fifteen (15) calendar days after the:

- date of enrollment cancellation by the student;
- date of students withdrawal or termination by UCMT Family of Schools;
- last day of attendance during an authorized leave of absence, if the students fail to return after the period of authorized leave; or
- last day of attendance of a student, in any given situation.

**Returns on Materials** – Students are able to return items within 20 days of their withdrawal. The UCMT Family of Schools does not repurchase equipment, books, or supplies from students who have completed in excess of 60% of the quarter.

- Books and manuals are returnable if they are in new condition and students will receive a 100% refund for the cost of each book or manual. There will be no refund on books or manuals that contain writing or have been obviously damaged.
- Clinic uniforms are returnable if never worn. The student will receive a 100% refund of the clinic uniform cost.
- If a massage table was ordered but not yet received by the student, a \$50 restocking fee will be charged.
- If a massage table and/or bolster is returned in new condition, the student will receive a refund of 85% of the amount paid; if the table/bolster shows signs of use, the student will receive a 50% refund, and if the table/bolster is damaged by rips or dents, no refund will be made.
- Massage cream is returnable if never opened and the student will receive a 100% refund. If opened, no refund will be made.

**Return of Title IV Funds Policy** – Students who receive financial assistance from Title IV programs (Federal Pell Grant, Stafford loans, PLUS loans) and withdraw from school prior to completing 60% of the quarter are subject to the Return of Title IV Funds requirements of the U.S. Department of Education. The Return of Title IV Funds procedure is as follows:

1. Determine the percentage of the payment period the student completed. Each 10 week quarter is a payment period. For credit hour programs, the law defines this percentage based on calendar days. To determine the percentage, the number of calendar days up to and including the student's last date of attendance is divided by the number of days in the payment period. The total number of calendar days in the payment period does not include any days in which the student was on an approved leave of absence.
2. Determine the amount of aid earned by the student. The amount of aid the student earned for the payment period is determined by multiplying the percentage derived from Step 1 by the total amount of Title IV aid that was disbursed or that could have been disbursed as of the student's last date of attendance (see Post Withdrawal Disbursements Policy).
3. Compare the amount earned to the amount disbursed. If less aid was disbursed than was earned, the student may receive a post

withdrawal disbursement for the difference. If more aid was disbursed than was earned, the difference is refunded back to Title IV programs.

4. Allocate responsibility for returning unearned aid between the school and the student. Students who receive living expenses would be responsible for repayment of any unearned aid. If the student's share of the unearned funds that must be returned are attributed to a Title IV loan program, then repayment will still be based under the terms and conditions of the promissory note. If the student's share of the unearned funds that must be returned are attributed to a Title IV grant program, the initial amount to return will be reduced by 50%.
5. Distribute the unearned aid back to the Title IV programs following the Refund Timeline and Refund Allocation policy.

**Post Withdrawal Disbursements** – If a student was eligible to receive federal aid but for some reason did not receive it prior to withdrawing, that is aid that could have been disbursed and is considered a post withdrawal disbursement. For Pell Grants, the school must have received a valid ISIR or SAR and verification must be complete. For Stafford loans, a first time first year student must have completed the first 30 days of attendance and the school certified the loan application. For PLUS loans, the loan must be certified prior to the student's last date of attendance. The school will provide written notification of an offer for student/parent to receive any post-withdrawal disbursements within 30 days of the date of determination of withdrawal. The parent or student must respond within 14 days to request some or all of the funds, at which time the school must disburse the funds that were requested within 90 days of the determination date of withdrawal. If no response is received, no disbursement will be made. If a response to make the disbursement is received after the 14 days, the school may choose whether or not to make the disbursement. Borrowers will be notified in writing if no disbursement was made.

**REFUND TIMELINE AND REFUND ALLOCATION** – The school will make refunds within 30 calendar days of the date the student officially withdraws, or the date the school determines that the student has unofficially withdrawn. Refunds will be returned in the following order:

1. Unsubsidized Federal Stafford Loans/William Ford Direct Loans
2. Subsidized Federal Stafford Loans/William Ford Direct Loan
3. Federal Perkins Loan Program
4. Federal PLUS Loans/Direct PLUS Loans
5. Federal Pell Grant Program
6. Federal SEOG Program
7. Other Title IV Programs
8. Other federal, State, private or institutional assistance
9. The student

Refunds less than \$25 will not be made to Title IV programs. By signing the enrollment agreement, the student authorizes that the UCMT Family of Schools can retain any amount of the refund that would be allocated to the Title IV, HEA loan programs.

#### **WITHDRAWAL PROCEDURES**

**Official Withdrawal** – A student who wishes to withdraw from a Program must submit a written, signed, and dated letter informing the school of his/her intentions. This can be done by meeting with the Registrar and completing a *Status Change Form* or by submitting a letter via mail or fax.

**Unofficial Withdrawal** – If a student fails to attend the school for a period of 10 consecutive class days for daytime students and 15 consecutive class days for evening students, the school will consider such student a withdrawal and automatically terminate him/her from the Program.

#### **TUITION & PAYMENT OF TUITION**

If Borrower defaults under this Note, or breaches any of its terms, the non-defaulting or non-breaching party shall be entitled to recover all of its costs, collection costs and reasonable attorneys' fees incurred as a result of the default or breach, whether with or without litigation.

## SCHEDULING INFORMATION:

Professional Massage Therapy Program (day):

### Regular Classes:

Weeks 1-30, M, T, W, Th\*, 9:00 am - 5:30 pm.

Student Clinic Internship: (all campuses except Utah Valley)

Sat or Sun, 8:00 am - 1:30 pm or 1:00 pm - 6:30 pm

Student Clinic Internship: (Utah Valley Campus)

Sat only, 7:00am-12:30pm, 12:00pm-5:30pm, or 5:00pm-9:30pm

Minimum of 115.5 hours of Clinical Internship required.

\*Some weeks will be Monday - Wednesday due to class scheduling and/or holidays.

\*Classes may be held on Friday for anatomy lab or if a holiday falls on M, T, W, or Th.

Professional Massage Therapy Program (evening):

### Regular Classes:

Weeks 1-50, M, T, W, Th\*, 7:00 pm - 10:30 pm

Student Clinic Internship: (all campuses except Utah Valley)

Sat or Sun, 8:00 am - 1:30 pm or 1:00 pm - 6:30 pm

Student Clinic Internship: (Utah Valley Campus)

Sat only, 7:00am-12:30pm, 12:00pm-5:30pm, or 5:00pm-9:30pm

Minimum of 115.5 hours of Clinical Internship required.

\*Classes may be held on Friday for anatomy lab or if a holiday falls on M, T, W, or Th.

## VOCATIONAL STUDENT AGREEMENT

As a newly enrolled student at the Utah College of Massage Therapy Family of Schools, I understand the following:

1. The Utah College of Massage Therapy Family of Schools is a vocational school accredited by ACCET. It is required by ACCET and by the U.S. Department of Education that the Utah College of Massage Therapy Family of Schools prepares students to obtain employment as massage therapists.
2. It is my obligation as a student and a graduate to:
  - a. Complete all course work and graduate on time.
  - b. While in school, create a plan to work in the massage therapy industry immediately after graduation.
  - c. Upon graduation, take the National Certification exam or obtain a license where necessary and start working as a professional massage therapist.
  - d. Keep Career Services informed of current address, telephone numbers, and employment.
3. Self-employment is a common vocational objective of the training, and I may choose to pursue self-employment in order to fulfill my vocational objectives upon graduation.
4. It is my obligation, while in school and after graduation, to look, to behave, and to speak like a professional bodyworker. I understand that I represent an emerging profession and I agree to conduct myself with the intention that I contribute to a positive image of massage therapy as a profession to the public.

## LICENSING REQUIREMENTS

I understand that the Professional Massage Therapy Program does not currently meet licensing requirements in the following states:

Arkansas  
Florida  
Nebraska  
New Hampshire  
New York  
North Dakota  
Ohio  
Oregon  
Washington

The UCMT Family of Schools does not guarantee the accuracy of the information provided above. Licensing information can be changed or updated at any time. I understand that in order to obtain licensure in the above-mentioned states, and/or any other state/county/municipality, that I may be required to complete additional classes, coursework, paperwork, or other requirements mandated by the state/county/municipality, and that the UCMT Family of Schools will not pay for, and will not be liable for, meeting any

additional requirements for licensure.

## LICENSING

- Many states/municipalities require licensure in order to obtain employment as a massage therapist.
- Additionally, many states/municipalities now require National Certification, which involves a written, multiple-choice test.
- In states/municipalities that require licensure and/or National Certification, it is illegal to work as a massage therapist until such licensure/certification has been obtained.
- The certification process can take a minimum of 8 weeks and as much as 5 months.
- The application cost for National Certification is \$225.
- I understand that it is my responsibility to know the licensing requirements for the state/county/municipality that I desire to work in and that I must contact the state/county/municipality to verify licensing information.

## QUALIFICATION AGREEMENT

### • UTAH

I understand that in order to practice massage therapy in the state of Utah I must pass the NCE and Utah Laws & Rules test and I must meet the following qualifications as stated by the Utah Division of Occupational & Professional Licensing:

1. That if I have been convicted of an offense that would constitute a felony or misdemeanor, either in the state of Utah or in any other state or country, I may be refused licensure even though I have graduated from one of UCMT Family of School's programs. If I have been convicted as herein defined, I understand that I will have to present my case to the Utah Division of Occupational & Professional Licensing for their determination, and may or may not be placed on licence probation.
2. That I am of good and moral character.

### • NEVADA

I understand that in order to practice massage therapy in the state of Nevada I must meet the following qualifications:

1. That if I have been convicted of an offense that would constitute a felony or misdemeanor, either in the state of Nevada or in any other state or country, I may be refused licensure even though I have graduated from one of UCMT Family of School's programs. If I have been convicted as herein defined, I understand that I will have to present my case to the appropriate authorities for their determination.
2. That I am of good and moral character.

### • ARIZONA

I understand that in order to practice massage therapy in the state of Arizona I must meet the following qualifications:

1. That if I have been convicted of an offense that would constitute a felony or misdemeanor, either in the state of Arizona or in any other state or country, I may be refused licensure even though I have graduated from one of UCMT Family of School's programs. If I have been convicted as herein defined, I understand that I will have to present my case to the appropriate authorities for their determination.
2. That I am of good and moral character.

### • COLORADO

I understand that in order to practice massage therapy in the state of Colorado I must meet the following qualifications:

1. That if I have been convicted of an offense that would constitute a felony or misdemeanor, either in the state of Colorado or in any other state or country, I may be refused licensure even though I have graduated from one of UCMT Family of School's programs. If I have

been convicted as herein defined, I understand that I will have to present my case to the appropriate authorities for their determination.

2. That I am of good and moral character.

### MESSAGE TABLE INFORMATION

All UCMT Family of Schools students are required to own a table in order to work effectively outside of class, and for use in their practice. I understand that the ownership of a functional and reliable massage table for the practice for massage is required equipment in order to participate in UCMT Family of Schools programs.

- I currently own a massage table.
- I will purchase a massage table on my own, and ensure that it will be in my possession within 12 weeks of the onset of classes, so that I will be able to work along with the rest of my class.
- I intend to purchase a table through UCMT Family of Schools in accordance with the deadlines listed below. I understand that I will order my table at my mandatory financial aid interview.

All table orders must be received by the end of the first week of classes. Tables will be distributed 6-12 weeks after table orders have been placed. Students will be notified about the dates and times of table distribution as soon as a date has been set.

### AFFIDAVIT OF ABILITY TO BENEFIT

I understand that I may not attend classes at UCMT Family of Schools until I have demonstrated my ability to benefit from the Program, in accordance with Department of Education regulations.

I will submit one of the following documents (please choose one).

- Proof of high school graduation
- Proof of college graduation
- GED
- Successfully pass the Ability to Benefit test administered at UCMT Family of Schools (choose this one if you do not have any of the documents listed above).

At your request, UCMT Family of Schools will attempt to contact your high school to obtain proof of your ability to benefit from the program. At this time, UCMT Family of Schools is unable to contact colleges to obtain this information.

- Please obtain a copy of my high school transcripts. \_\_\_\_\_  
Student's initials

I understand that if, after due diligence, UCMT Family of Schools is unable to obtain my records, I am ultimately responsible for getting Ability to Benefit documentation to UCMT Family of Schools before class starts.

### CONSUMER PROTECTION ACT

In accordance with the Department of Education's Student Right to Know Act, the following information is made available to you prior to your enrolling.

UCMT Family of schools calculates its completion rate based on the number of students who start the program compared to the number that finish.

### Completion Rates for Full-Time, Undergraduate Students

(September 1, 2003 - August 31, 2004)

<u>Utah College of Massage Therapy, Salt Lake City Campus</u> Professional Massage Therapy Program	76.50%
<u>Utah College of Massage, Lindon Branch Campus</u> Professional Massage Therapy Program	80.34%
<u>Nevada School of Massage, Las Vegas Campus</u> Professional Massage Therapy Program	69.84%
<u>Arizona School of Massage, Tempe Campus</u> Professional Massage Therapy Program	78.11%
<u>Arizona School of Massage, Phoenix Campus</u> Professional Massage Therapy Program	69.20%
<u>Denver School of Massage, Westminster Campus</u> Professional Massage Therapy Program	64.76%

The UCMT MASSAGE THERAPY LICENSING EXAM PASS/FAIL RATE is unavailable. Exporior administers the Licensed Massage Therapist exam on a walk-in basis; no individual school data is tracked. Nevertheless, the UCMT Family of Schools curriculum is designed to meet the standards of the Commission on Massage Training Accreditation and Approval.

The UCMT FAMILY OF SCHOOLS CAMPUS CRIME STATISTICS: UCMT Family of Schools Campus Security Policy is described in the the UCMT Family of Schools Catalog/Handbook.

#### • Salt Lake Campus:

In the year 2003, there were no reported crimes.  
In the year 2002, there were 3 incidents of theft, with no other reported crimes.  
In the year 2000, there were 6 incidences of theft, 2 incidences of vandalism, and 1 incident of harassment, with no other reported crimes.  
In the year 1996, there were 2 incidences of harassment, 4 incidences of theft, and 10 incidences of vandalism.  
In the year 1997, there were 7 incidences of vandalism and 1 incident of destruction of property. In the year 1998, there were 8 incidences of theft and 1 incident of destruction of property. In the year 1999, there were 10 incidences of theft, 3 incidences of vandalism, and 2 incidences of theft of school property, with no other reported crimes, i.e. murder, burglary, aggravated assault, robbery, motor vehicle theft, forcible and non-forcible sex offences, etc. The majority of the thefts have been auto break-ins.

#### • Lindon Campus:

In the year 2003, there was 1 incident of theft, with no other reported crimes.  
In the year 2002, there were no reported crimes.  
In the year 2000, there was 1 incident of theft, with no other reported crimes. In the year 1999, there was 1 incident of theft, with no other reported crimes.

#### • Las Vegas Campus:

In the year 2003, there was 1 incident of an attempted break in, with no other reported crimes.  
In the year 2002, there was 1 incident of attempted burglary, with no other reported crimes. In the Year 2000, there was 1 incident of theft and 1 incidence of harassment, with no other reported crimes.

#### • Tempe Campus:

In the year 2003, there was 1 incident of theft, with no other reported crimes.  
In the year 2002, there were 9 incidents of theft, 1 incident of counterfeit money used to pay for a massage in the clinic, 1 incident of vandalism and 1 bomb threat, with no other reported crimes.  
Crime Statistics are not available at this time due to the recent opening of the campus.

#### • Phoenix Campus:

In the year 2003, there were no reported crimes.  
In the year 2002, there were no reported crimes.

**• Westminster Campus:**

In the year 2003, there were no reported crimes. In the year 2002, there were no reported crimes. In compliance with THE DRUG FREE SCHOOLS AND COMMUNITIES ACT, UCMT Family of schools prohibits the use of alcohol or illegal drugs on campus. Students and employees are required to inform the School if they are convicted of any drug abuse charge in a federal, state, or local court within five days of conviction. In addition, the UCMT Family of Schools provides support to students with drug or alcohol abuse problems through referral and counseling. Information is made available to students by administrative staff. Also, prevention and intervention materials are posted on student bulletin boards. The UCMT Family of School's Drug-Free School Policy is described in the UCMT Family of Schools Catalog/Handbook.

**ITEMS FOR SCHOOL**

I understand that I am responsible for purchasing the following items, as they are not included in the total tuition amount:

- A large pillow for Seated Massage
- A foam pad or large blanket (used in several classes)
- Two clean, twin-sized, flat sheets for each hands-on class
- Two clean hand towels (used in several classes)
- Two clean bath size towels (used in several classes)
- Nail-clippers to keep nails short
- Portable clock or watch for clinic
- Notebook/Journal
- Binder
- Access to computer/typewriter
- Two piece bathing suit for women during deep tissue

**SUGGESTED ITEMS FOR SCHOOL**

- Anatomy Coloring Book for Anatomy class
- Colored pencils and/or highlighters for Anatomy class

**REFERRAL PROGRAM**

Do you know anyone that would like to learn more about a career in massage therapy?

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

\_\_\_\_\_  
 Applicant Signature Date

\_\_\_\_\_  
 Print Name

Please answer the following questions to identify any additional support or information that may be needed prior to enrollment completion. If any of the following answers are YES, please explain in the space provided below.

- |                          |                          |   |
|--------------------------|--------------------------|---|
| YES                      | NO                       |   |
| <input type="checkbox"/> | <input type="checkbox"/> | Are there any felony or misdemeanor convictions that we should be aware of?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have any personal issues giving or receiving a massage from a male/female?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Will you require any special teaching/instructional assistance in completing any of the UCMT Family of Schools' programs? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are you currently in default on a federal student loan?   |

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Student hereby authorizes a consumer reporting agency to furnish one or more consumer reports to the UCMT Family of Schools at any time during the period. Student is obligated to the UCMT Family of Schools for the payment of tuition, fees, any other expenses, or any other sum.

I acknowledge having read and I understand this Agreement, and agree to abide by the rules and conditions set forth herein. I agree to pay the tuition shown on page 1 for the program indicated which is subject to the refund policy outlined on pages 2 and 3. I further acknowledge that I have been given a copy of this Agreement, a current UCMT catalog/handbook, tuition addendum, catalog addendum (if applicable) and a UCMT Financial Aid Guide for my permanent records. I further acknowledge that these documents constitute the entire agreement between me and the Utah College of Massage Therapy Family of Schools.

The terms and conditions of this Agreement are not subject to amendment or modification by oral agreement and are legally binding.

\_\_\_\_\_  
 Parent, Guardian, or Spouse Signature Date  
 (If student is under 18 years of age)

\_\_\_\_\_  
 Print Name

As the authorized representative of the Utah College of Massage Therapy Family of Schools, I have met with the applicant and certify that in my judgement the applicant meets the requirements and standards of the School and I recommend acceptance. I further state that I have made no verbal statement or promise which is contrary to the terms set forth in this Enrollment Agreement.

\_\_\_\_\_  
 Admissions Representative Signature

\_\_\_\_\_  
 Date

**THE UTAH COLLEGE OF MASSAGE THERAPY FAMILY OF SCHOOLS IS ACCREDITED BY THE FOLLOWING ORGANIZATION:**



**Institutional Accreditation**  
 The Accrediting Council for Continuing Education and Training  
 1722 N Street N.W.  
 Washington, DC 20036  
 202-955-1113